

Message from Anne

I am very happy to welcome Carol Chiles as Group Manager for Health Care and Joe Hoerner as Group Manager for Buildings to Cotter. These are key management roles that will enable us to develop new business and markets. Welcome to Carol and Joe.

As we are now in the 3rd quarter of the year, we're beginning our end of the year wrap up.

- Employee evaluations are underway. Thank you for taking the time to make the most of this very important process. Jennifer Werneke has done a great job providing background materials and training to supervisors this year.
- We are changing the format of our holiday party to a cocktails and buffet evening event for employees which will be at Ditka's in Oak Brook Terrace on December 2. The Drake Oak Brook where we held our holiday family brunch for the last few years has closed. Since our staff has expanded so dramatically this year, we thought this would be a great way to get to know each other better. We plan on having a family picnic next summer.
- We have begun planning for 2010 which includes budgeting for revenues and expenses. There is a lot of uncertainty in the economy and many of our public clients are experiencing budget shortfalls but we remain cautiously optimistic for 2010.

Please don't hesitate to call or email me with any questions or comments.



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Project Profile: 7th and 10th Ward



Joyce Scholefield and Jerrick Simbol pose in front of the 7th and 10th Ward Yard Building

The City of Chicago Department of General Services 7th and 10th Ward Yard Building had its grand opening on windy Tuesday afternoon, October 13th, perfect for displaying the capabilities of the four wind turbines that power the facility. The turbines, painted “Chicago Blue”, have the potential to produce 78,000 kilowatt-hours per year. Any excess electricity provided by the turbines will feed right back into ComEd’s grid.



One of the facility’s four wind turbines. The wind farm is a first for a City facility.

concentrate the sun’s light and use it to heat the building’s water. Also, a detention pond sits beneath the turbines and helps regulate storm site drainage and reduce the rate of storm water runoff into the city’s sewer system.

These turbines aren’t all that’s environmentally friendly about this building. There are also Solar Thermal Collectors installed on the garage roof that

One of the most advanced features of the building though is its Building Automation System. All areas of the building feature motion sensors for lighting, zone controllers for heating, cooling, ventilation and energy suite systems to monitor all the equipment. You can actually draw open the shades on a sunny day and watch as the lights dim to save power.

Additional “green” features include a reflective roof, eco-friendly furniture, a pre-fabricated exterior wall system that provides superior insulation and energy efficient windows.



These two solar panels are expected to save 8.5 million BTU’s a year (the equivalent of consuming 217 gallons of gasoline)

All of these innovative features together will help the building achieve its desired LEED Gold certification status and set the bar even higher for the City’s future green initiatives. If these features work successfully to reduce the energy used, the DGS plans to implement them in future buildings, eliminating all gas-powered systems.

Cotter played a large part in the success of this project, providing project management as well as LEED commissioning services. **Joyce Scholefield** served as the Owner’s Representative and **Jerrick Simbol** was the Commissioning Authority.

Cotter's Recently Awarded and Completed Projects:

Buildings Completed:

Department of General Services 7th and 10th Ward Yard
Shaw Technology & Learning Center Power House High School

Commissioning Awarded:

2350 West Ogden Department of General Services Building
Public Building Commission Gateway Harbor
McDonald's Corporation LEED EBOM Retro-Commissioning

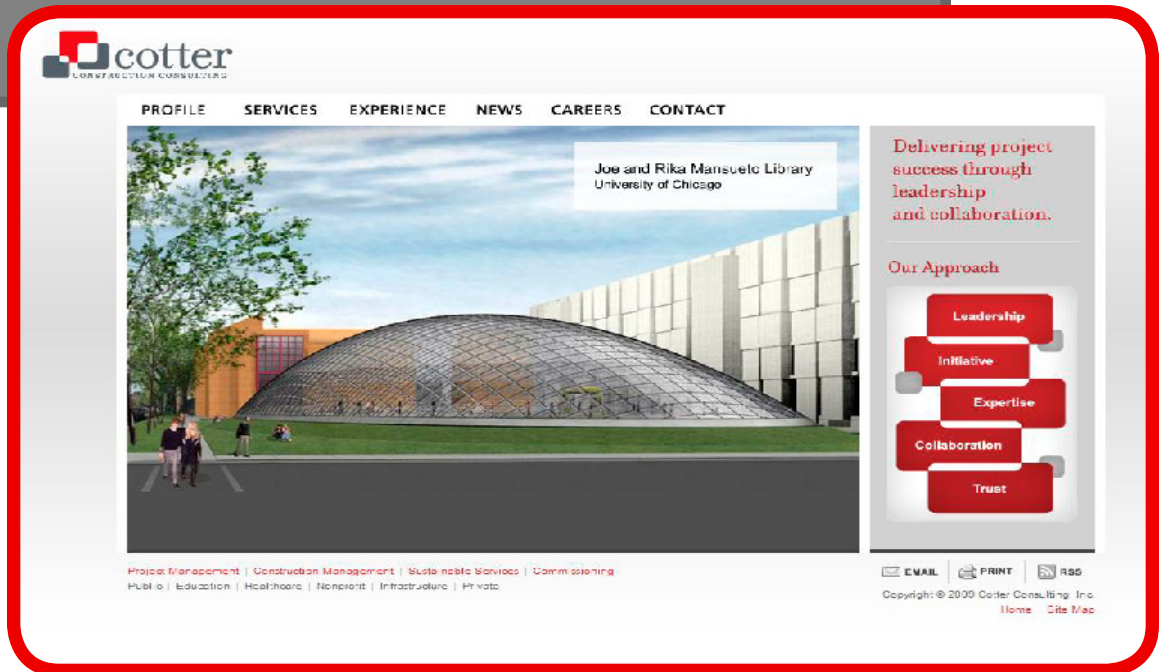
Completed:

College of American Pathologists



Gateway Harbor

*Cotter's new website is live!
Check it out at
www.cotterconsulting.com*



Cotter Volunteers at the Greater Chicago Food Depository

Fourteen Cotter employees and guests helped the Greater Chicago Food Depository during this year's volunteer event. For three hours on Saturday, September 26, volunteers made boxes and helped dry bags, sort, and pack 4,000 pounds of bread to be distributed to Chicago food pantries, soup kitchens, and shelters.

Volunteers on hand for the day were **Anne Cotter**, Richard, Cassandra, and **Cathleen Jackson**, **Keisha Johnson**, Cathy and **George Panages**, **Marcelo Presser**, **Brett Roberts**, **Christine Russell**, **Jan Turner**, Michael and **Marcie Vasta**, and **Jennifer Werneke**.

Volunteers were asked to bring a non-perishable food item to donate. After picking up extra sale items at the grocery

store for several weeks, **Christine Russell** required a shopping cart to unload her trunk load of donations. And although he wasn't able to attend, **Philippe Victor** donated about 50 jars of peanut butter.

"Working at the GCFD was a wonderful experience. We were able to make an impact on many people's lives through our time and efforts. I was very impressed with how they ran the volunteer operation," said Anne Cotter. "The staff was great; they kept us busy and organized. This was an excellent group volunteer event."

The Greater Chicago Food Depository, a nonprofit food distribution and training center, distributes donated and purchased food to 500,000 adults and children in Cook County every year.



More photos at <http://cotterconsulting.shutterfly.com>

Recent College Grads Back at School Representing Cotter



Four months after graduating, two of Cotter's Field Engineers were back at their alma maters to meet civil engineering students interested in internships and full-time employment.

Jennifer Werneke and **Jason Heinekamp** were at Bradley University, in Peoria, IL, on September 17 for their Construction and Civil Engineering Career Fair.

"Several people from my graduating class handed me resumes. Although it was a little awkward to interview my friends, it was nice to know my hard work in school paid off," said Jason.

Ben O'Connor joined Jennifer at Marquette University, in Milwaukee, Wisconsin, on September 24.

"We've typically only done one college career fair a year," said Jennifer. "We added Marquette this year because we hope to continue doing work in Wisconsin. Although it's early to know what our hiring needs will be in 2010 we want to be prepared by meeting students and introducing them to Cotter now."

Employee Profile: Marco De Zan



1. What is your job title?

Commissioning Authority

2. Where were you born?

Montreal, Quebec, Canada



3. If you had to describe yourself in one word, what would it be?

Trustworthy

4. If you could have any job you wanted, what would it be?

Astrophysicist

5. If you could meet anyone in the world, dead or alive, who would it be?

Leonardo Da Vinci

6. What's on the walls of your office/cubicle?

Chaos

7. What is your favorite book / movie / food / sport?

Book: Stephen Hawking, "A Brief History of Time"

Movie: Last Samurai

Food: Filet Mignon

Sport I like to play: Basketball

Sport I like to watch: Hockey



8. What is the most interesting fact about you?

All the different careers I have had. From radio animator to head of a research team and everything in between.

9. What do you like most about working at Cotter?

The possibilities.

10. If you won the lottery today, what would you do tomorrow?

Boring stuff like paying my bills. I would wait about a week before I would do anything else.

11. What are your hobbies?

Love to build things at home. Especially something I never tried before.

12. Are you a Cubs or Sox fan?

I didn't pick one yet.

Free training courses for Microsoft Office

Would you like to become more proficient in using Microsoft Office programs? Microsoft offers free, self-paced online tutorials for Microsoft Word, Excel, Access, Project, PowerPoint, and more. The tutorials are broken down by topic, so you can view only what you need – for example, entering formulas or creating charts in Excel or creating a Table of Contents in Word – or you can go through all tutorials for comprehensive training.

The tutorials are available online at: <http://office.microsoft.com/en-us/training/FX100565001033.aspx>

If you try them out, please share your feedback with Jennifer Werneke.